

Message Text

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ACTION SS-15

INFO OCT-01 EUR-25 USSS-00 NSC-10 RSC-01 SY-10 NSCE-00

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O 101459Z OCT 73

FM AMEMBASSY LONDON

TO SECSTATE WASHDC IMMEDIATE 4626

C O N F I D E N T I A L SECTION 01 OF 03 LONDON 11664

E.O. 11652: GDS

TAGS: OVIP, OCON, KS

SUBJECT: SECRETARY'S VISIT LONDON - ADMINISTRATIVE

ARRANGEMENTS

REF: STATE 199793

1. PARTICIPATION

WE LOOK FORWARD TO HAVING CONFIRMATION OF PRESENTLY
PLANNED ETA OF SUNDAY, OCTOBER 14, AT 1245 P.M. AND TO
RECEIVING LIST OF 32 PERSONS TO BE ABOARD AIRCRAFT.

2. A WAIVER OF ALL IMMIGRATION AND CUSTOMS REQUIREMENTS
HAS BEEN REQUESTED. IF THE BRITISH AUTHORITIES SHOULD
IN ANY WAY BALK AT THIS ARRANGEMENT, THERE WILL BE NO
DIFFICULTY IN TURNING OVER ALL PASSPORTS TO EMBASSY
OFFICER KEVIN BRENNAN, WHO WILL HANDLE ENTRY REQUIREMENTS
FOR THE ENTIRE PARTY.

3. SECURITY

ADVANCE SS AGENTS ARE ALREADY IN LONDON. AGENT IN CHARGE
THOMAS ARRIVED OCTOBER 10. ADVANCE MEN REVIEWED THE ROOM
LAYOUT AT CLARIDGE'S HOTEL AND THE SECRETARIAT AND CON-
FERENCE AREA LAYOUTS IN EMBASSY AND FIND PLANS SATIS-
FACTORY.

4. ADVANCE ADMINISTRATIVE SUPPORT

THE EMBASSY WILL MEET FSO GEORGE WARD UPON HIS ARRIVAL
OCTOBER 12, VIA PANAM 106. ARRANGEMENTS WILL ALSO BE
MADE TO MEET SECRETARIAT OFFICER RILEY AS SOON AS HIS
TRAVEL PLANS ARE KNOWN

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5. ACCOMMODATIONS

A. THE ACCOMMODATIONS REQUESTED IN PARA A OF STATE 199793 HAVE BEEN RESERVED AT CLARIDGE'S HOTEL WHICH IS TWO BLOCKS FROM CHANCERY. ADDITIONALLY, MINIMUM SECRET SERVICE REQUIREMENTS HAVE BEEN MET AT SAME HOTEL. RESERVED AND AVAILABLE FOR OTHER MEMBERS OF THE PARTY ARE FOUR TWINS AND TWELVE SINGLES. THIS NUMBER WILL HOPEFULLY BE INCREASED SLIGHTLY IN NEXT 48 HOURS. THOSE MEMBERS OF THE PARTY WHO CANNOT BE ACCOMMODATED AT CLARIDGE'S WILL BE HOUSED AT EUROPA HOTEL WHICH IS JUST ONE BLOCK AWAY FROM BOTH CLARIDGE'S AND THE CHANCERY.

B. SPECIAL TELEPHONE REQUIREMENTS AS OUTLINED WILL BE ARRANGED.

C. AS SOON AS THE NAMES OF PARTY MEMBERS ARE RECEIVED, EMBASSY WILL ALLOCATE ROOMS AND REPORT ASSIGNMENTS TO THE DEPARTMENT.

D. PRE-REGISTRATION FORMALITIES WILL BE HANDLED BY THE EMBASSY. KEYS WILL BE KEPT IN CONTROL ROOM.

E. OFFICE OF DEFENSE ATTACHE HANDLING CREW ACCOMMODATIONS. ALL CREW MEMBERS WILL BE HOUSED AT SELFRIDGE'S HOTEL SOME FOUR BLOCKS FROM THE CHANCERY.

F. COSTS AT CLARIDGE'S HOTEL ARE: SUITE \$115, TWIN \$61, SINGLE \$43. COSTS AT EUROPA HOTEL ARE: TWIN \$28.50, SINGLE \$25.50. ALL RATES ARE PER DAY AND INCLUDE TEN PERCENT VALUE ADDED TAX AND 15 PERCENT SERVICE CHARGE.

6. GROUND TRANSPORTATION

A. THE EMBASSY'S SEVEN-PASSENGER CADILLAC WILL BE AVAILABLE FOR SECRETARY KISSINGER. ADDITIONALLY, ONE CAR WILL BE AVAILABLE FOR SECRETARY'S SPECIAL ASSISTANT AND PERSONAL ASSISTANT, ONE VEHICLE FOR SS SECRETARIAT STAFF, AND TWO VEHICLES FOR SS AGENTS. ALL CARS ARE U.S. MANUFACTURED AND IN TOP CONDITION. FIVE EXPERIENCED AND SECURITY-CLEARED BRITISH CHAUFFEURS WILL DRIVE THESE CARS. ALL CARS HAVE RADIOS AND CAN BE CONTROLLED FROM EMBASSY DESPATCHER'S OFFICE AS WELL AS EMBASSY'S SECURITY OFFICE.

B. THE UK GOVERNMENT HAS NOT OFFERED TRANSPORTATION. FOR SECURITY REASONS WE PREFER TO HAVE SECRETARY USE OFFICIAL CADILLAC LIMOUSINE.

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C. CAR ASSIGNMENTS WILL FOLLOW IN SEPARATE CABLE.

D. ESTIMATED DRIVING TIMES ON THE DAYS WHEN THE TRAVEL WILL ACTUALLY BE PERFORMED ARE:

1. AIRPORT TO HOTEL - 50 MINUTES.
2. AIRPORT TO RESIDENCE - 55 MINUTES.
3. AIRPORT TO EMBASSY - 50 MINUTES
4. HOTEL TO RESIDENCE - 15 MINUTES.
5. HOTEL TO EMBASSY - 2 MINUTE DRIVE, 5 MINUTE WALK

(THREE BLOCKS).

6. HOTEL TO FOREIGN MINISTRY - 15 MINUTES.

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7. RESIDENCE TO EMBASSY - 15 MINUTES.

8. RESIDENCE TO FOREIGN MINISTRY - 20 MINUTES.

9. EMBASSY TO FOREIGN MINISTRY - 15 MINUTES.

10. OTHER DRIVING TIMES:

A. AIRPORT TO FOREIGN SECRETARY'S COUNTRY HOME - 30 MINUTES (45 MINUTES WITH UNFAVORABLE TRAFFIC CONDITIONS.)

B. FOREIGN SECRETARY'S HOME TO HOTEL - ONE HOUR FIFTEEN MINUTES.

C. CLARIDGE'S HOTEL TO SAVOY HOTEL - 15 MINUTES.

7. BAGGAGE

A. SECRETARY'S BAGGAGE WILL BE HANDLED SEPARATELY IN KEEPING WITH ARRANGEMENTS ALREADY APPROVED BY SECRET SERVICE.

B. OTHER BAGGAGE:

1. ONE LARGE COVERED TRUCK EQUIPPED WITH RACK FOR DRESS AND SUIT BAGS WILL CARRY ALL BAGGAGE TO CLARIDGE'S AND/OR EUROPA HOTEL. AMERICAN OFFICER PLUS SECURITY CLEARED BRITISH EMPLOYEES WILL ACCOMPANY TRUCK. BAGGAGE DISTRIBUTION AT HOTELS WILL BE OVERSEEN BY EMBASSY STAFF.

8. COMMUNICATIONS

A. ROUND-THE-CLOCK, TWO-WAY SIMULTANEOUS TELEPHONE CAPABILITY BETWEEN LONDON AND WHITE HOUSE WILL BE MAINTAINED. EMBASSY'S TWO REGULAR COMMERCIAL TIE LINES

PLUS THREE AUTOVAN LINES (WITH FLASH PRECEDENCE) WILL BE AVAILABLE 24 HOURS A DAY.

B. S/S COMMUNICATIONS REQUIREMENTS HAVE BEEN PROGRAMMED ALONG LINES OF PREVIOUS VISITS AND WILL BE CONFIDENTIAL

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ADJUSTED IF CIRCUMSTANCES SO REQUIRE.

C. CABLE COVERAGE WILL BE ON 24-HOURS BASIS WITH EXTRA COMMUNICATORS WORKING OVERTIME TO INSURE ADEQUATE CAPABILITY TO HANDLE HIGH PRECEDENCE, HIGH VOLUME TRAFFIC. AVAILABILITY OF OPTICAL CHARACTER READER WILL INSURE SPEEDY PROCESSING ALL TRAFFIC.

D. USIS WILL PROVIDE COPY OF UPI AND REUTERS TICKER TAPES. EMBASSY WILL ADDITIONALLY PROVIDE BRITISH PRESS ASSOCIATION TICKER TAPE. USIS WIRELESS FILE WILL BE AVAILABLE.

9. SECURE AREA

THE ROOMS AT CLARIDGE'S HOTEL EARMARKED FOR SPECIAL AND PERSONAL ASSISTANTS OFFICES AND FOR STAFF OFFICE WILL BE WITHIN AREA CONTROLLED BY MSGS.

10. VISITORS CONTROL ROOM

VISITORS CONTROL ROOM SHALL BE MAINTAINED AT CLARIDGE'S AND WILL PROVIDE EXCHANGE ACCOMMODATION AND ARRAY OF INFORMATION REQUIRED FOR THE OFFICIAL NEEDS AND PERSONAL CONVENIENCE OF THE STAFF. CIGARETTES AND BEVERAGES WILL BE AVAILABLE.

D. BRITISH LOCAL EMPLOYEES WHO HAVE PREVIOUSLY ASSISTED WITH SECRETARIAL VISITS WILL ASSIST IN OPERATING CONTROL ROOM.

E. WORK TABLE AND TYPEWRITER SHALL BE AVAILABLE AS WILL BULLETIN BOARD FOR NOTICES.

F. NOT PLANNING TO PROVIDE BAR FACILITIES.

G. CONTROL ROOM IS WITHIN CONTROLLED AREA BUT WILL NOT BE A SUBJECT MSG CONCERN.

11. FUNDING

THE DETAILED INSTRUCTIONS FOR THE DIVISION OF RESPONSIBILITY IN SETTLING ALL BILLS HAS BEEN NOTED.

12. GIFTS

GIFT CONTROL OFFICER IS WILLIAM WOESSNER.

13. ESCORT OFFICERS

A. FOR SECRETARY AND ASSISTANT SECRETARY STOESSEL TO CONFIDENTIAL

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DORNEYWOD AND TO SAVOY HOTEL: AMBASSADOR ANNENBERG.
B. FOR ALL OTHER PURPOSES: POLITICAL COUNSELOR,
WILLIAM J. GALLOWAY WILL BE ESCORT OFFICER FOR SECRETARY
KISSINGER AND WILLIAM WOESSNER FOR ASSISTANT SECRETARY
STOESSEL. MRS. MYRA SOHM, WIFE OF DCM SOHM, WILL BE
ESCORT OFFICER FOR MRS. STOESSEL.

14. MISCELLANEOUS

- A. OCTOBER 14, 15, 16, AND 17 ARE EXPECTED TO BE
BUSINESS-AS-USUAL DAYS FOR BOTH EMBASSY AND THE LONDON
COMMUNITY.
- B. COMMUNITY SANITATION STANDARDS MATCH THOSE OF US.
NO HEALTH PRECAUTIONS ARE REQUIRED.
- C. ELECTRIC CURRENT IS 220 VOLT, 50 CYCLE. BOTH

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CLARIDGE'S AND EUROPA HOTELS HAVE ELECTRIC CONVERTER
INSTALLATIONS IN BATHROOMS WHICH PERMIT USE OF 110 VOLT
60 CYCLE SHAVERS. A STEPDOWN 220/110 TRANSFORMER IS
REQUIRED FOR HAIR DRYERS AND SIX SUCH UNITS WILL BE
AVAILABLE IN THE CONTROL ROOM.

D. LONDON WEATHER EXPECTED TO BE GENERALLY AGREEABLE.
AVERAGE DAILY TEMPERATURES IN HIGH 50S TO MID 60S.
EVENING TEMPERATURES IN 40S AND 50S. POSSIBILITY OF
RAIN ALWAYS PRESENT. FALL CLOTHING ADEQUATE. RAINCOAT

AND UMBRELLA ARE RECOMMENDED.

SECRETARY KISSINGER, ASSISTANT SECRETARY STOESSEL AND ONE OR TWO OTHER SENIOR MEMBERS OF PARTY WHO MAY ACCOMPANY THEM TO THE PILGRIMS DINNER WILL REQUIRE BLACK TIE. THE DINNER IS STAG. ALL OTHER FORESEEABLE FUNCTIONS ARE INFORMAL AND LOUNGE SUITS WILL SUFFICE. LADIES WILL FIND SHORT RECEPTION-DINNER DRESS ADEQUATE ALTHOUGH LONG DRESSES WILL BE SUITABLE IF PREFERRED.

15. WE LOOK FORWARD TO WORKING WITH TRIP CONTACT OFFICER RICHARD CAMPBELL AND TRIP PROJECT OFFICER ROBERT MILLER.

OVERALL ADMINISTRATIVE ARRANGEMENTS AT LONDON WILL BE COORDINATED BY COUNSELOR FOR ADMINISTRATIVE AFFAIRS WILLIAM D. CALDERHEAD WHO CAN BE REACHED THROUGH THE EMBASSY SWITCHBOARD 24 HOURS A DAY EITHER ON EXTENSION 234 (OFFICE) OR 230 (HOME). ASSISTANT CONTROL OFFICER
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IS PAUL SADLER WHOSE OFFICE NUMBER IS EXTENSION 271,
AND WHOSE HOME TELEPHONE NUMBER IS 458-2928.

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